Charter

Adult Baccalaureate Completion/Distance Education Committee (ABCDE)

Phase II: Implementation

Background. In November 2012, the Board of Trustees charged the ABCDE Committee (“Committee”) with developing a comprehensive, system-wide plan to enhance baccalaureate degree attainment and completion by Maine’s adult and non-campus based citizens. This plan was submitted to and accepted by the Board of Trustees at their July 2013 meeting. This document memorializes the next Phase of Committee assignments as it begins implementation of the ABCDE Plan (“Plan”).

Charge. The Committee has responsibility for Plan implementation as outlined herein.

Goals & Deliverables. The Committee will:

1. Review and update its structure to insure it is well positioned to meet its charge under this Charter. It will:
   a. Confirm its membership and structure (September 2013)
   b. Establish and charge any subcommittees or teams necessary to meet its charge.
   c. Develop an operational budget (to be approved by the Chancellor)
2. Successfully implement the eight Plan recommendations identified as priority elements (Plan pp.15ff) on schedule, as well as short-term processes to address immediate inquiries and opportunities.
3. Draft workplan for FY15 including a plan for managing scholarship monies assigned to the ABCDE project. (draft to Chancellor by February 2014)
4. Develop philanthropy partnerships. Working with the Chancellor, schedule for Fall visits to priority partners.
5. Brief the Chancellor at least every 60 days, and prepare a major PC/BOT update for January.