UNIVERSITY OF MAINE SYSTEM
Policy Manual

INTRODUCTION
Section 103 Board of Trustees: Bylaws

Effective: 08/02/1968
Last Revised: 12/09/05; 1/14/08; 7/14/08; 11/15/10; 3/19/12; 7/15/13
Responsible Office: Clerk of the Board

ARTICLE III - Committees of the Board

Section 3.1 Standing Committees.

a. The Standing Committees of the Board shall be:
   - Executive Committee
   - Academic Affairs Committee
   - Academic & Student Affairs Committee
   - Audit Committee
   - Finance/Facilities and Technology Committee
   - Investment Committee
   - Human Resources and Labor Relations Committee
   - Student Affairs Committee
   - Technology Committee
   - Trustee Affairs Committee

b. Membership of committees shall be determined annually.

c. The Chair and Vice-Chair of the Board and the Chancellor of the University System shall be ex-officio members of all standing committees, but the Chancellor shall have no vote.

d. Each committee shall have at least three members, apart from the ex-officio members.

e. The standing committees of the Board shall have such powers, duties and responsibilities as may be assigned to them by the Board Chair and agreed upon by the Board.

f. The Executive Committee of the Board shall consist of the Chair and Vice-Chair of the Board, the chair or appointed co-chairs of the other standing committees and other Trustees for a total of at least 9 members. The Chair of the Board shall be the Chair of the Committee. It shall have and exercise between meetings of the Board, any and all powers of the latter not specifically reserved to it, except that it may not take action against an expressed policy of the Board.

g. Except for the Executive Committee, Audit Committee, Trustee Affairs Committee and Human Resources and Labor Relations Committee, the standing committees may include persons who are not members of the
Board, who may not, however, participate where subject matter is otherwise reserved.

h. Committee meetings held at times other than a regular meeting of the Board may be conducted using interactive technology and all members participating by such technology shall be considered as present, count towards the quorum, and are eligible to vote provided there is a physical location designated as the meeting site for inclusion of the public and that each Trustee must be able to clearly see or hear and understand the proceedings in process and the public is able to see or hear the Trustees participating by interactive technology. Actions taken by the Committee requiring full Board approval will be placed on the consent agenda of a regular meeting.

Section 3.2 Ad hoc Committees may be established by vote of the Board to undertake special assignments upon completion of which the committee shall be discharged by vote of the Board. The Committees may include persons who are not members of the Board. The Chair may also appoint task forces or subcommittees in those instances where the appointment of an Ad Hoc Committee would not be practical due to minimal time requirements for its activities or the nature of the subject matter assigned.

Section 3.3 Except as otherwise provided, all committee actions shall be reported to the Board for approval.

Section 3.4 Meetings of all committees ordinarily shall be called by the appropriate Committee Chair, but may be called by the Chair of the Board or a majority of a Committee.