A working calendar for developing agendas and submitting various reports to the Board has been designed in order to allow maximum planning in organizing presentations and reference materials. The calendar identifies the timetable for submission of items and reports which recur every six to 24 months as well as special reports with specific time lines. It does not include general items which are ordinarily on each Board meeting agenda; e.g., Personnel Appointments. The following agenda is subject to change consistent with scheduling, reporting, and other factors that the Chancellor deems necessary to consider such matters.

The Calendar will be updated and included in the Board Meeting materials on a regular basis.

**JULY:**
- Governance/Administration
  - Appointment of Standing Committees
- Human Resources
  - Annual Report on Named Chairs and Professorships

**SEPTEMBER:**
- Fiscal Matters
  - Annual Report on Gifts and Fund Raising
  - Appropriation Request
  - Pension and Endowment Fund Annual Report

**NOVEMBER:**
- Academic Affairs
  - Awarding of Academic Degrees
- Fiscal Matters
  - Review of Annual Financial Report
- Student Affairs
  - Official Fall Enrollment Update

**JANUARY:**
- Academic Affairs
  - Honorary Degree Nominations
  - Academic Year Calendar
- Fiscal Matters
  - State Research and Development Report
  - Annual Grants and Contracts Report

**MARCH:**
- Academic Affairs
  - Tenure Nominations
  - Tenure Report
- Governance/Administration
  - Board Calendar
  - Establishment of Nominating Committee
- Student Affairs
  - Spring Enrollment Update

**MAY:**
- Fiscal Matters
  - Budgets and Student Charges
- Governance/Administration
  - Election of Board Officers
  - Confirmation of Board of Visitors