Board of Trustees Meeting


Absent: Victoria Murphy.

Trustee Hood, Chair, called the meeting to order and welcomed everyone. Mr. Mark R. Gardner, of Kittery, and Mr. James R. Erwin, of Yarmouth, were introduced and welcomed as new members of the Board of Trustees. Trustee Hood stated that the Board is very pleased that Trustee Norman Fournier was reappointed for a second term.

EXECUTIVE SESSION
On a motion by Trustee Medd, which was seconded by Trustee Fournier, the Board of Trustees meeting went into Executive Session under the provisions of 1 MRSA Section 405 6-C to discuss the consideration of the condition, acquisition or use of real property.

On a motion by Trustee Fournier, which was seconded by Trustee Medd, the Board of Trustees concluded the Executive Session.

CITIZEN COMMENT
Citizen Comment is a time regularly set aside for comments from the public. The following individuals spoke during the Citizen Comment period:

- Ross Ferrell – Appropriation
- Ed Collom – Fair contract
- Susan Feiner – Fair contract
- Matthew Killmeier – Fair contract

ACCEPTANCE OF MINUTES
On a motion by Trustee Mitchell, which was seconded by Trustee Medd, the minutes from the following meetings were unanimously approved as presented:

- July 9, 2012 – Board of Trustees Meeting and Committee meetings

CHAIR’S REPORT
Trustee Hood reviewed the Trustee assignments to other Boards. The three Trustees to serve on the UMaine Foundation for 2013 are Marjorie Medd, Gregory Johnson and Karl Turner. Norman Fournier will continue on the UM Pulp and Paper Foundation Board. Eleanor Baker,
Karl Turner and Marjorie Medd will serve on the Maine Public Broadcasting Network Board. Educate Maine decided not to have a representative from the UMS on their Board.

The 2013 Board Committee Work Plans have been finalized and additional topics and suggestions for the Committee Work Plans can be forwarded to the Committee Chairs.

Resolution for Dr. Charles M. Lyons
Trustee Hood commented that the University community and Maine higher education has lost an important leader recently. Dr. Charles M. Lyons recently passed away and as a tribute to his dedication, leadership and service to the University of Maine System she read the following resolution:

Whereas, Charles M. Lyons served in teaching and senior leadership roles in the University of Maine System for decades and;

Whereas he was a leader in state higher education throughout his long career, and a devoted educator and;

Whereas the teaching positions held in the University of Southern Maine were professor of education, department chair of education, dean of education and;

Whereas, Dr. Lyons served as Acting President of the University of Maine at Presque Isle, Interim President and President of the University of Maine at Fort Kent, President of the University of Maine at Augusta and Vice Chancellor for University College Outreach;

Whereas Dr. Lyons also served as a leader in the state’s community colleges, serving as the Executive Director of the Community College Partnership Initiative and as President of the York County Community College;

Whereas Dr. Lyons’ record of serving four UMS universities, the University System, and the Maine Community College System is unsurpassed;

Whereas Dr. Lyons was known for his cheerful good nature, sense of humor and boundless energy;

Whereas Dr. Lyons set an example to all for his devotion to his family and to the students of the State of Maine;

Be it known to all that we, the University of Maine System Board of Trustees, offer our condolences to his family and friends and remember Dr. Charles M. Lyons as a dedicated employee of the system in every job he held.

Approved on the 24th day of September, 2012, by a grateful University of Maine System Board of Trustees, acting as stewards of Maine’s public universities and their 41,000 students, 5,000 employees and more than 185,000 living alumni.

CHANCELLOR’S REPORT
Chancellor Page welcomed the two new Trustees and thanked everyone for changing their schedules to accommodate the change in location of the Board meeting from the System Office in Bangor to the University of Southern Maine.
Board of Trustees Retreat
Chancellor Page announced that the Board of Trustees will hold a Board Retreat on Tuesday, October 23 in Portland. The two primary agenda topics will be the development of an effective process for measuring strategic priorities and Board governance. The location, timeframe and details will be decided in the near future.

Organizational Effectiveness
Chancellor Page introduced Mr. David Stevens, Executive Director of Organization Effectiveness. Mr. Stevens provided a brief update on role of the Organization Effectiveness Department. Organization Effectiveness will initiate change management. The four most important issues in order for change to be effective are:

- Alignment of top leaders
- Constancy of purpose
- Adequate change leadership
- Dialog at all levels

Normally changes are not communicated effectively; therefore, as part of effective communication the UMS will be launching a web site – www.thinkme.maine.edu. The web site will focus on mission excellence across the University of Maine System. Each campus will outline their successes on mission excellence.

Campus Visits
Chancellor Page along with a member of the Board of Trustees will be visiting each campus during September and October.

COMMITTEE REPORTS/ACTION
Academic Affairs Committee – Trustee Johnson reported that the Committee met on September 24, 2012 and received an update on the Credit Transfer Steering Committee, the Clery Act and Campus Safety. The Committee forwarded to the Consent Agenda for action the New Academic Program – AS in Allied Health at UMFK.

Finance/Facilities Committee - Trustee Fournier reported that the Committee met on September 24, 2012 and received a Financial update, an update on the Administrative Review and Performance Based Funding, a briefing on the Gorham Central Heat Plant Replacement at USM, and reviewed the Capital Projects Status Report. The Committee forwarded the following items to the Consent Agenda for action: the Establishment of the Donald and Linda G. Zillman Families Professorship at UMPI; the FY2012 Annual Report on Gifts, Fund Raising, and Endowments; the Request for Appropriation; the Naming of the Alumni Center at UMA; an update to Board of Trustee Policy # 701- Operating and Capital Budgets; the Bennett Hall Renovation ADA Increase Request at UM; and the Naming of the New Planetarium Facility at UM.

Human Resources & Labor Relations – Trustee Marjorie Medd reported that the Committee met on September 24, 2012 and received an update on the status of Collective Bargaining and forwarded to the Consent Agenda the authorization for the Chancellor to execute the following two collective bargaining agreements with the Associated Clerical, Office, Laboratory and Technical Staff of the Universities of Maine, MEA/NEA and with the Universities of Maine
Professional Staff Association, MEA/NEA. The Committee also forwarded to the Consent Agenda for action the University of Maine School of Law Tenured Faculty Review Program.

**CONSENT AGENDA**

On a motion by Trustee Collins, which was seconded by Trustee Medd, the following recommendations were unanimously approved by the Board of Trustees:

- **Approval of Collective Bargaining Agreements.** The Board of Trustees authorized the Chancellor to execute the collective bargaining agreement with the Associated Clerical, Office, Laboratory and Technical Staff of the Universities of Maine, MEA/NEA, upon notice that the agreement has been ratified by the union.

- The Board of Trustees authorized the Chancellor to execute the collective bargaining agreement with the Universities of Maine Professional Staff Association, MEA/NEA, upon notice that the agreement has been ratified by the union.

- **University of Maine School of Law Tenured Faculty Review Program.** The Board of Trustees approved the University of Maine School of Law Tenured Faculty Review Program.

- **New Academic Program: A.S. in Allied Health, UMFK.** The Board of Trustees approved the creation of an Associate of Science in Allied Health at the University of Maine at Fort Kent.

- **Establishment of the Donald and Linda G. Zillman and Families Professorship, UMPI.** The Board of Trustees approved the establishment of the Donald and Linda G. Zillman and Families Professorship at UMPI.

- **FY2012 Annual Report of Gifts, Fund Raising and Endowments.** The Board of Trustees accepted with gratitude all gifts, donations and bequests received during Fiscal Year 2012.

- **Request for Appropriation.** The Board of Trustees approved the FY2014 and FY2015 Biennial Request for appropriation.

- **Naming of Alumni Center, UMA.** The Board of Trustees authorized the name “Alumni Center” for the facility described and located at the University of Maine at Augusta.

- **Update to Board of Trustee Policy #701: Operating and Capital Budgets.** The Board of Trustees approved the changes to Board Policy #701, as presented.

- **Bennett Hall Renovation ADA Increase Request, UM.** The Board of Trustees authorized expenditures of up to $971,000 as described for the Bennett Hall Renovation project at the University of Maine.

- **Naming of the New Planetarium Facility, UM.** The Board of Trustees authorized the University of Maine to name the new planetarium facility the “Emera Astronomy Center” for a 20-year period.
ACTION ITEMS
Confirm Faculty Representative to the Board of Trustees.
On a motion by Trustee Fournier, which was seconded by Trustee Johnson, the Board of Trustees approved the recommendation of the following appointment as Faculty Representative to the Board of Trustees which were recommended by the President to the Chancellor for Board approval:

Kim-Anne Perkins, UMPI (reappointment for a two year term)

DISCUSSION ITEMS
Board Committee Work Plans for FY2013.
Trustee Hood thanked the Committee Chairs for submitting their Committee Work Plans for FY2013. She encouraged the Trustees and the Faculty and Student Representatives to submit input and ideas on the Work Plans to the Committee Chairs.

INFORMATION ITEMS
The following items were included in the Agenda for information only:

- Credit Transfer Steering Committee Update
- Clery Act and Campus Safety Update
- Financial Update
- Capital Projects Status Report
- Gorham Central Heat Plant Replacement, USM
- Administrative Review/Performance Based Funding Update
- Student Representatives’ Agenda
- Board Committee Work Plans for FY2013
- Pension & Managed Investment Pool Annual Report
- FY2012 Annual Report on Real Estate and Lease Activity
- Dashboard Indicators
- Agenda Calendar

DATE OF NEXT MEETING
The next meeting of the Board of Trustees will be held on November 4-5, 2012 at the University of Maine at Presque Isle.

Adjournment

Ellen Doughty for
J. Kelley Wiltbank, Clerk