UNIVERSITY OF MAINE SYSTEM  
Board of Trustees Meeting  
at the University of Southern Maine  
September 24, 2012

Academic and Student Affairs Committees Meeting


Committee Members Absent: none

Trustee Johnson, Chair, called the meeting to order.

New Academic Program: A.S. in Allied Health, UMFK. Trustee Johnson explained that the University of Maine at Fort Kent proposes the creation of an Associate of Science degree in Allied Health. This 2-year program is designed to prepare graduates to assume roles in allied health specialties. The University of Maine at Fort Kent intends to build upon its highly successful nursing program offerings to broadly serve the health care workforce needs of northern and rural Maine. This program is in line with Board of Trustee goals as it is designed to address workforce development needs in Maine's health care industry - Maine's fastest growing career field, as well as retrain adult workers to meet the changing health care industry standards. The A.S. in Allied Health provides a gateway for recent high school graduates to enter the health care profession. For UMFK nursing students, additional career pathways will be available to students who elect to move from the nursing field, but wish to continue to pursue a career in the health care industry. External reviewers provided constructive feedback which strengthened the proposal. The Chancellor, President, and Chief Academic Officers endorsed the creation of this new program. Additionally, strong support was expressed from community leaders in the industry such as The Aroostook Medical Center, Cary Medical Center, and Northern Maine Medical Center.

On a motion by Trustee Hood, which was seconded by Trustee Medd, the Academic Affairs Committee agreed to forward to the Consent Agenda for action the New Academic Program: A.S in Allied Health at UMFK.

Credit Transfer Steering Committee Update. Trustee Johnson provided an update from the Credit Transfer Steering Committee. The Credit Transfer Project is aimed at improving the college credit transfer process to make it easier for students to move among Maine's public universities and to transfer from the Maine Community College System (MCCS) to the University of Maine System (UMS) and vice versa. Students who can easily and seamlessly transfer will experience fewer issues as they do so, can maximize their credits as they transfer and can progress to graduation at a faster pace. Increasing the numbers of baccalaureate degree holders in Maine is in alignment with the state's workforce development needs for the long term economic future of the state. Led by a Credit Transfer Steering Committee (CTSC), the project will identify and recommend outcomes leading to the implementation of the programs and initiatives for the academic year 2013-2014, or as directed by the Board of Trustees.
Dr. Wilson Hess, President of UMFK and chair of the CTSC, provided an update on progress to date and next steps. The Steering Committee reviewed numerous best practices and selected four to form a basis for the forthcoming policy recommendations and implementation plans. The best practices include electronic communication tools, block transfer/General Education Common Core, Major (program to Program) Articulation and Adult & Transfer degree completion including Prior Learning Assessment.

**Clery Act and Campus Safety Update.** Trustee Johnson explained the Clery Act is a federal mandate requiring all institutions of higher education that participate in federal financial aid programs to disclose information about crime on their campuses and in the surrounding communities. This information is being raised in light of recent events at Penn State and other institutions of higher education.

Mr. Kelley Wiltbank, Clerk of the Board and University Council introduced Ms. Nina Lavoie, Senior Associate University Counsel for University of Maine System, to provide background information on the Clery Act. Ms. Lavoie explained that the Student Right to Know and Campus Security Act have been in existence since 1990. In 1998 it was renamed after a student, Jeanne Clery, who was murdered in her dormitory room. The Clery Act requires campuses that received federal financial aid to report and disclosure crime statistics for the previous three calendar years and provide safety and security policy information. It is enforced by the US Department of Education through audit and complaints. Violations result in significant fines by the Department of Education. The Campus Security Report is submitted annually prior to October 1 to the Department of Education. The report must also be distributed to all current and prospective students and employees.

The report includes crime statistics, where students can report crimes, whether there is a confidential hot line, policies on how the report is compiled, statement on policies regarding security and access to campus facilities, drug and alcohol policies, substance abuse prevention programs, sexual assault programs and procedures when an assault occurs, policies on campus law enforcement, if campuses have police or security departments, campus security programs, crime prevention programs, where information can be obtain regarding registered sex offenders, and a policy statement on emergency response and evacuation procedures in the event of a catastrophic emergency. Crimes must indicate if it was on campus or on non-campus property. This includes property that is off-campus but owned, leased, or used by the university or student organizations. One of the most important responsibilities, apart from issuing the report, is the continuing responsibly for the campus to issuing timely warnings in the event a crime occurs on campus.

Mr. Craig Hutchinson, Chief Student Affairs Officer at the University of Southern Maine, provided an overview of how the Clery Act is addressed at the campus level in order to maximize the safety and security of the campus community. USM has protocols and procedures in place for approximately 50 different situations. The protocols and procedures outline details of education, respond and recovery for each situation. The USM model has five components: preparation, education and awareness, response, continuity of operations, and re-education and awareness debriefing. Mr. Hutchinson explained the USM three-prong approach to campus safety: community standards which includes the Student Conduct Code, behavioral intervention team, and the critical incident response team. It was noted that the University of Maine had been reviewed by
the Department of Education as a part of its nation-wide compliance review process and received a very positive report.

**System-Wide Student Government.** Chancellor Page asked the Academic and Student Affairs Committees to discuss the feasibility of a System-wide Student Government.

**Adult Baccalaureate Completion/Distance Education (ABCDE) Steering Committee.** Chancellor Page reviewed the Adult Baccalaureate Completion/Distance Education (ABCDE) Steering Committee charge, goals, deliverables, and timeline. The charge for the ABCDE Steering Committee will be to develop a comprehensive, System-wide plan to enhance baccalaureate degree attainment and completion by Maine’s adult and non-campus based citizens. The committee will develop a report and recommendations regarding the following:

- Existing and proposed "best practices" to attract and serve place bound and time bound adult students,
- Innovative programs, policies and strategies to strengthen access,
- The removal of institutional and system barriers to success, and
- System-wide exemplary academic and student support for distance learners who are served through University College, ITV or web-based program delivery approaches.

The charter for the ABCDE Committee will be submitted for Board approval at the November 2012 meeting. In order to avoid duplication of effort, the committee will collaborate with existing UMS initiatives and projects that are currently underway regarding adult learners, credit for prior learning, transfer credit and teaching through technology. The total budget for the Steering Committee is $2500 with the final report submitted to the Chancellor in March 2013.

Adjournment.

Ellen Doughty for  
J. Kelley Wiltbank, Clerk