Trustee Karl Turner called the Committee to order and explained it was using “Go To Meeting” technology for the meeting. Through this technology participants are connected by phone and individuals log into the meeting via a website which displays the background materials on their individual computers or Polycom screens.

Review Status of Existing Projects with a Value of $250,000 or more.  Five projects are on schedule. They are the USDA Rural Utilities Services Grant: Distance Learning Technology, UMS Portal Project, Regional Optical Network Expansion Project, MaineStreet Campus Solutions Data Warehouse Project, Human Resources 9.1 Upgrade. These projects are being delivered on time and within the budget. If, however, the UMS Portal Project, MaineStreet Campus Solutions Data Warehouse Project and Human Resources 9.1 Upgrade suffer setbacks they could affect the other two projects.

Projects behind Schedule. There are four projects that are behind schedule: Payment Card Industry Standards Compliance Initiative, Sun Sunfire E20k Server Replacement, Advance Project and Facilities Software Project.

Payment Card Industry Standards Compliance Initiative (PCI). The PCI Compliance project is required by the credit card industry to ensure that all credit card transactions meet the PCI’s standards. This initiative has required extensive effort to understand the implementation requirements, as well as technical effort to isolate workstations where credit card numbers are collected. The project is nearly complete. The policy has been implemented, firewalls are in place, some of the vulnerability scans have been completed and 72% of the merchants are now in compliance with the standards.

Sun Sunfire E20k Server Replacement Project. The Sunfire E20k servers are primarily used for MaineStreet (PeopleSoft) databases pertaining to Human Capital Management, Financials and Campus Solutions. The current server is at capacity and will be unable to serve the growing demands of the software and user base. The E20k has been replaced with the newer Oracle M5000 servers. Once installed, the remainder of the project will focus on moving the software and data from the E20k server to the new servers. Conversion was delayed due to loss of key personnel and other information technology priorities.

Advance Project. The Advance Project is an enterprise level approach to providing a support system for the fund raising and development functions for all campuses. There have been
scheduling issues due to the significance of the project. The two areas that are behind schedule are the interface needed to load data from MaineStreet (PeopleSoft) to the Advance system and the ability to generate reports in the Advance system. All campuses have successfully implemented the basis system but the project has been more labor intensive than anticipated. By late October or early November the most critical part of the Advance Project will be completed. The first phase of the Advance Project was implemented at University of Maine in May 2009.

Facilities Software Project. The Facilities Software Project is being lead by Mr. Chip Gavin, System Director of Facilities Management and General Services. The purpose of this project is to acquire and implement an integrated system to replace the current UMS work management, space management, utility management, asset management, and capital planning systems. The system must be able to interface with the existing MaineStreet system. Outcomes will include a solution scalable enough for the smallest and largest of campuses to use efficiently, better integration between general ledger, procurement and human resources, and provide standards and a system of record for space, which is currently stored in several systems in varying ways.

The project has had delays. The timeline has been adjusted so the project remains on schedule. The Board of Trustees approved this project as part of the New Challenges, New Directions Initiative. The Request for Proposal (RFP) for the facilities software has been re-drafted to assure a competitive process occurs. Mr. Gavin is working with Mr. Richard Thompson, CIO, and the campus Facilities Directors to have the RFP awarded by the end of December.

It was agreed by the Committee that this project slipped needlessly and the staff was directed to expend the necessary energy to get back on schedule by the end of the year so that this element of the New Challenges, New Directions Initiative is supported.

**Review New Initiatives.** Mr. Thompson provided a brief overview of the Electronic Board Packet Investigation Project. Mr. Thompson, Board Office staff and the Information Technology Services (ITS) staff are investigating options to electronically distribute and archive the Board of Trustees meeting materials. The group has received demonstrations from several vendors.

It has been determined that the Technology Committee will review and recommend the project and that the Finance/Facilities Committee will have the final approval of the project.

**UMS Chief Information Officer Update.** Mr. Thompson stated that Information Technology is a necessary and important component of operating the University System and delivering curriculum to the student population. He provided the Committee with a brief update on several ongoing information technology projects.

**Data Center Project at Neville Hall, UMaine**
The general contractor bids are due this fall and an award is targeted for October. All of the Shared Services staff have been relocated.

**Project Management Discussions**
A meeting with Maine State Government Project Management Office has been schedule for September. The purpose of the meeting is to discuss project management and how it is implemented in a large organization.
Information Security
The bid process for information security monitoring services is underway and a contract is anticipated in late September.

Information Technology Services Satisfaction Survey
A Satisfaction Survey was distributed to all users and the results will be published this fall.

Educational Spectrum Lease
The lease agreement is under negotiation and the agreement will comply with FCC requirements.

Learning Management System Update
The Blackboard upgrade was completed in July which has resulted in significant improvements.

**Information Security Plan Updates.** Mr. John Forker, Chief Information Security Officer, provided the Committee with an update on the UMS Information Security Plan. A Governance Council has been established and work is progressing to meet the Plan’s established goals. To finalize Standards, meetings were scheduled with campus Information Technology Directors which resulted in over 600 comments. Appropriate changes were made and an operating draft standards document was agreed upon. A strategy was developed to comply with the standards and a checklist of 198 compliance items was developed for self assessment.

A vendor was engaged to develop a System-wide user education that is tailored to our program. A pilot Plan will be conducted prior to System-wide implementation. Several vendors responded to the RFP for the monitoring services, and the UMS is currently reviewing the responses. These actions mark the completion of the program development phase and our emphasis will be focused on program implementation, specifically self assessments and risk assessments. These are both very labor intensive processes, so we will begin with classifying our assets to place priority on high security servers.

There have no further breaches in any UMS computer systems since that in the summer of 2010. Mr. Forker will provide a list of the risk assessments for the Committee to view and discuss at the next meeting.

It was noted that this topic is now a standing agenda item for the Technology Committee.

**Data Center Report.** The engineering firm Harriman Architects and Engineers were hired for the Data Center project which will be lead by Mr. John Grover, Director of Systems & Operations. The large hardware items have been purchased already due to their long delivery times. Some of this equipment is custom made to the exact specifications of the engineering firm. The next step for the Project is to award the actual construction contract. A prequalification process was developed to identify contractors with the appropriate level of experience. The pre-bid “walk through” was scheduled in September and was very well attended. The high attendance will hopefully result in competitive bids. The bid will be awarded in the near future with construction starting shortly thereafter. All of the companies that prequalified were from Maine and the Project completion date is scheduled for late April or early May 2012. This date was later modified to August 2012 by an email from Mr. Grover. The May date refers to completion of the initial reconstruction phase and the first internal move of the data center. The August date is the accurate and original deadline.
In closing, Trustee Turner stated that the Committee will be consulted for their input regarding the use of the Go To Meeting medium.

Adjournment.

Lynn Hathaway for
J. Kelley Wiltbank, Clerk