Human Resources and Labor Relations Committee


Absent: James Dowe and Angela Faherty.

Trustee Medd, Chair, convened the meeting.

**Board of Trustees Policies and Practices for Evaluation of Chancellor, Presidents, Board Chair, Board of Trustees and Senior Staff.** Ms. Rebecca Wyke, Vice Chancellor for Finance and Administration and Treasurer reviewed the proposed changes to the Board of Trustees policies and practices for evaluation of the Chancellor, Presidents, Board Chair, Board of Trustees, and Senior Staff. The Board of Trustees conducts reviews of the Chancellor, Board Chair and Board and on its behalf the Chancellor conducts reviews of the Presidents and Senior Staff. For Chancellor and Presidents there are informal annual reviews and cyclical, comprehensive, formal reviews. The evaluation of the Chancellor is outlined in Board of Trustees Policy # 203.1 Chancellor – Evaluation Process. The evaluation of the Presidents is outlined in Board Policy # 204.1 The annual evaluation of the Board Chair and the Board of Trustees is a Board practice and is not incorporated into the By-laws or Board Policy to allow flexibility in determining how and when to conduct evaluations. The annual evaluation of the Senior Staff is a proposed addition to the Handbook for Non-Represented Faculty and Salaried Staff.

There has been a minor change in the timing of the comprehensive reviews of the Chancellor and Presidents to every four years.

On a motion by Trustee Fournier, which was seconded by Trustee Johnson, the Committee agreed to forward the recommendation to the Consent Agenda for action.

**Executive Session**

On a motion by Trustee Murphy, which was seconded by Trustee Hood, the Human Resources and Labor Relations Committee went into Executive Session under the provisions of 1 MRSA Section 405 6A & 6C for the purpose of discussing personnel reassignments and duties, and labor contracts.

On a motion by Trustee Murphy, which was seconded by Trustee Johnson, the Committee concluded the Executive Session.
**Appointments for Trustee Approval.** Trustee Medd presented the appointments at or above the level of Dean or equivalent or with tenure which require approval of the Board of Trustees. The following appointments were recommended by the Chancellor:

- Ivan M. Manev, Interim Dean of the College of Business, Public Policy and Health, UM
- Joseph Szakas, Interim Dean of the College of Professional Studies and Interim Associate Provost, UMA
- John R. Wright, Interim Provost and Vice President for Academic Affairs, USM

On a motion by Trustee Johnson, which was seconded by Trustee Fournier, the Committee agreed to forward the recommendations to the Consent Agenda for action.

**Appointment of Peter S. Hoff as President Emeritus.** Chancellor Pattenaude explained that Dr. Peter S. Hoff served as President of the University of Maine from 1997-2004. His tenure was marked by increased enrollment, research funding, philanthropic giving, and significant expansion of campus facilities. He was noted in Maine for visiting and lecturing or speaking at almost every high school in the state and increased recruitment of Maine’s most academically gifted students. Since completion of service as President in 2004, Dr. Hoff has served a University of Maine System Professor and has taught at the University of Maine in the English, Honors and Higher Education programs. He has served on doctoral student committees in Higher Education and has also served as a French horn performer and mentor in brass instruments. He has published issues related to Higher Education and serves on the editorial board of Innovative Higher Education. Dr. Hoff is retiring August 31 after thirteen years of service.

On a motion by Trustee Johnson, which was seconded by Trustee Murphy, the Committee agreed to forward the recommendations to the Consent Agenda for action.

Adjournment.

Ellen Doughty for
J. Kelley Wiltbank, Clerk