UNIVERSITY OF MAINE SYSTEM  
Board of Trustees Meeting  

Meeting with Faculty Representatives

Chancellor: Richard Pattenaude. Faculty Representatives: Raymond Albert, Terry Colby, Bert Jacobs, Harold Jones, Dianne Hoff (for Robert Rice) and Joanne Williams. 
Presidents: Selma Botman, Richard Cost, Cynthia Huggins, Allyson Handley, Theodora Kalikow, Robert Kennedy, and Donald Zillman. System Staff: James Breece and Kelley Wiltbank. Guest: William Harrison from USM.

Absent: Jean Flahive and Susan Gendron.

Trustee McCrum welcomed everyone and called the meeting to order.

Proposed Revisions to the Board Policy on Human Subject Review
Ms. Diane Hoff, UM (who was attending on behalf of Robert Rice as the Faculty Representative)
- Raised concern about the proposed revisions to the Board Policy on Human Subject Review
  - Recognizing much of the language is required by federal guidelines, some items are somewhat interpretive and wondered what is the intent for specific classroom or course related projects.

Ms. Terry Colby, Faculty Representative, UMA
- Because the language is not clear in the procedures, she suggested including a cover letter with an explanation to ensure uniform interpretation.
  - Dr. William Harrison, Director of Research and Compliance at USM, and Co-Chair of the System-wide Task Force, explained that students are not required to submit a recent protocol for the course nor do they require the faculty member sign individual protocols for IRB approval. A faculty member can submit a waiver for the course at the beginning of the academic year.
  - James Breece, Vice Chancellor for Academic Affairs, said that an Administrative Letter providing interpretation and guidance will be written and added to the package.

Miscellaneous Issues
Ms. Joanne Williams, USM
- Introduced herself as the new faculty representative from USM replacing Jerry LaSala
- USM commencement went well

Ms. Terry Colby, UMA
- UMA recently held a faculty retreat with a focus on distance and on-line learning with the afternoon session for discussion with students.

Adjournment

Ellen Doughty for
J. Kelley Wiltbank, Clerk